

Cyfryngau Myfyrwyr Aberystwyth

Aberystwyth Student Media Society

Constitution

ABERYSTWYTH STUDENT MEDIA SOCIETY

1. Mission

1.1 ASM exists to provide a platform for students to participate in the production of video, audio and textual broadcasts and publications; online, through broadcasting facilities and in printed form.

1.2 ASM shall broadcast and publish news, entertainment and opinions to the students and staff of Aberystwyth University and to the public at large.

1.3 In carrying out its mission, ASM will:

enable and promote participation in the running of the society,

develop students by providing guidance and support and opportunities for professional development in the media,

encourage the development of communication, management and teamwork skills for its members.

STANDARDS AND ETHICS

2. Independence

2.1 Subject to the provisions of Regulation 4 of the Union of Students, ASM is editorially independent and the editorial decisions made by ASM staff are not subject to direction from staff or officers of the Union.

2.2 ASM is neutral and non-biased.

2.3 ASM does not have an editorial stance.

3. Standards and Ethics Policy

3.1 The Committee shall publish a Standards and Ethics Policy that shall set out the principles and guidelines to be followed by members of the Society in respect of journalistic standards and ethics.

3.2 The Editor of the Courier shall at all times comply with the Editors' Code of Practice published by the Press Complaints Commission, and with such Guidance Notes as may from time to time be published by the Commission.

3.3 Contributors to the Courier shall at all times comply with the Code of Conduct published by the National Union of Journalists. Every member of the Society shall have their attention drawn to this Code at the point at which they become a member.

4. Regulations

4.1 The Committee may, from time to time, make and vary such regulations as they see fit for the Society.

4.2 Regulations may be made for the purpose of ensuring compliance with the law, Union rules and the Standards and Ethics Policy.

4.3 Regulations may provide for breaches to be enforced by a fine, suspension or expulsion from the Society, but no expulsion shall have effect unless confirmed by motion at a General Meeting.

4.4 Regulations must be published online before they come into effect.

5. ASM and Union elections

5.1 ASM will not express comment or criticism or offer opinion about any candidate in any Union election from the close of nominations until such time as the result of the election has been published.

5.2 ASM will not disseminate false information by distortion, selection or misrepresentation of any candidate.

5.3 ASM will only publish and broadcast facts about candidates which are in the interest of the electorate.

5.4 ASM must make every practicable effort to ensure that ASM's coverage of AUSU elections allows every candidate for an election an equal amount of coverage, and that no candidate is disadvantaged by the nature or timing of particular coverage of that or another candidate.

MEMBERSHIP

6. Membership

6.1 Membership of the Society is open to any person who:

6.1.1 is a member of the Union of Students,

6.1.2 has paid the registration fee for a societies number, and

6.1.3 has paid the membership fee for the Society.

6.2 Associate Membership of the Society is open to any person who:

6.2.1 either:

i. has expertise in a relevant area,

ii. has associate or honorary membership of the Union of Students, or

iii. meets some other ground which the Executive Committee of the Union of Students deems appropriate; and

6.2.2 has paid the registration fee for a societies number, and

6.1.3 has paid the membership fee for the Society.

6.3 An Associate Member shall be entitled to participate in Society events, but not to stand for or vote in any election, or to otherwise participate in the management of the society.

6.4 The membership fee for the Society is £10.

MEETINGS

7. Holding of meetings

7.1 An Ordinary General Meeting must be held at least once every term.

7.2 An Annual General Meeting must be held prior to the final day of the Lent term (that is, prior to the commencement of the Easter holiday).

7.3 The Chair may call an Ordinary General Meeting at any time (but not during any vacation).

8. Conduct of meetings

8.1 The Chair (or in his absence, the Secretary) shall chair every General Meeting.

8.2 At every Annual General Meeting:

8.2.1 the Chair, Treasurer and Secretary shall each give a report on the execution of their duties in the preceding twelve months, and

8.2.2 the Treasurer shall present the accounts for the preceding twelve months, and the budget for the following twelve months.

8.3 At any General Meeting any member of the Society may propose a motion, which if passed (as a resolution) shall be binding on the Committee and the members of the Society.

8.4 The business of a General Meeting shall be conducted by a simple majority of those voting (50%+1 of votes cast).

8.5 This section is subject to section 14 (constitutional amendments).

9. Committee Roles

(Separate Document)

9.2 The holding of office of a person as a member of the Committee commences on the first day of July immediately after their election and terminates on the last day of June following, or on the day they resign as a member of the Committee, whichever comes soonest (except in the case of a person elected by way of a by-election, in which case their election shall have effect immediately and shall terminate on the last day of June following that election or on the day they resign as a member of the Committee, whichever comes soonest).

9.3 There is no restriction on re-election to the same or a different position.

10. Committee interaction and general responsibilities

10.1 Committee members must attend meetings of the Committee (which may be called by the Chair).

10.2 Committee members may have overlapping roles and responsibilities and are expected to work together, provide support and maintain communication.

10.3 The committee may, on the proposal of the Chair, resolve to appoint certain committee members as line managers with responsibility for specific groups of committee members as they see fit, and the general powers of the Chair shall be accordingly delegated as he sees fit.

10.4 On any occasion that a Committee member is experiencing difficulties, for any reason, in fulfilling his role, he is expected to inform the other Committee members who shall offer such support as is necessary.

10.5 Each editor is responsible for the design and compilation of their section.

10.6 Each committee member may choose to put together a team of members to help them with their role.

10.7 Each committee member is subject to Punishment if they are to break a code of conduct. The punishment will follow the following procedure:

Punishment:

First offence	Verbal warning
Second offence	Written warning
Third offence	Suspension

10.8) Votes of No Confidence (VNC) can be brought upon a committee member. VNC's can only be initiated by a member of the ASM committee. VNC's are initiated by email to all senior management, outlining the reason behind the VNC. A committee meeting will then be held within 3 days from receipt of the VNC. The committee meeting is chaired by a representative from Aberystwyth Students' Union and therefore, this person is not allowed to pass judgement, or vote. The meeting must include time for both sides of the argument to be made and debated. The VNC is only carried if there is two thirds majority in favour of carrying the motion.

ELECTIONS

11. Conduct of elections

11.1 The conduct of an election (including, in particular, the counting of the votes cast) shall be the responsibility of the Societies Officer of the Union ("the Returning Officer").

11.2 If the Societies Officer is unable to act as Returning Officer, the Committee may select a Committee member to act in his place as the Returning Officer, but such a Committee member may not stand in that election.

11.3 The Secretary shall be responsible for making provision for an election.

11.4 An election must be held at the Annual General Meeting of the Society, and the results announced as soon as the votes are counted.

11.5 Prior to the commencement of an election, every candidate must make a two-minute speech.

11.6 An election must be held by secret ballot.

11.7 In every election, the candidate with the most votes shall be elected.

11.8 In every election in which one or more candidates (who have received the most votes) have the same number of votes, the Returning Officer shall have a casting vote.

11.9 You must be a member to vote.

12. Communication to members and nominations

12.1 Not less than 14 days prior to the date of the election, the Secretary shall send an email to every member of the Society, stating:

12.1.1 the positions that are available on the Committee,

12.1.2 the means by which a member can nominate themselves for election,

12.1.3 the person to whom nominations are to be submitted,

12.1.4 the deadline for the submission of nominations

12.1.5 the date, time and venue for such elections, and

12.1.6 the means by which a person can appoint another member of the Society to exercise a proxy vote on his behalf, and the deadline for making such appointments.

12.2 A nomination must be made not less than 5 days prior to the date of the election.

12.3 A nomination must be communicated in writing to the Secretary.

BY-ELECTIONS

13. Vacancies

13.1 Where a position on the Committee is vacant for whatever reason, a by-election shall be held for that position in accordance with the following provisions.

13.2 Where a position on the Committee is vacant because no person has been elected to that position since the previous General Meeting, a by-election shall be held at the first general meeting of the following academic year, but in any case no later than the last day of October.

13.3 Where a position on the Committee is vacant because the previous occupant has ceased to occupy that position (for whatever reason), a by-election shall be held no later than 30 days after that position becomes vacant.

13.4 The Committee may:

13.4.1 co-opt any Committee member of the Society to fill an empty position permanently, or

13.4.2 assign a current Committee member to fulfil the role of an empty position; until a by-election is held for that position.

14. By-elections

Sections 11, 12 and 13 of this Constitution shall have effect in relation to a by-election as they do a full election, but section 11.4 shall not apply to a by-election.

MISCELLANEOUS

15. Transfer

The last issue of the Courier each academic year shall be a handover issue, for which the new Committee takes responsibility for their roles with the old Committee overseeing.

16. Constitutional amendments

16.1 A motion to amend the Constitution must be submitted to the Secretary not less than 7 days prior to a General Meeting. The Secretary must circulate the motion to every member prior to the date of that Meeting.

16.2 The Constitution may be amended by a two-thirds majority of a General Meeting (that is, 66%+1 of votes cast).

16.3 But an amendment to the Constitution shall not have effect until the end of the meeting in which it is amended.

17. Final provision

17.1 The Constitution shall be held by the Secretary, published on the website of the Society and shall be made available to members of the Society upon request.

17.2 Should there be any dispute between the English version of the Constitution and a Welsh version, the English version shall have precedence.

17.3 This Constitution is in addition to, and not in derogation of, the constitution, regulations and bye-laws of the Union.

17.4 In this Constitution “General Meeting” includes an Ordinary General Meeting and an Annual General Meeting.

Regulation 1: General

Made under section 4 of the Constitution of Aberystwyth Student Media Society.

GENERAL

1. Attempts and aiding & abetting

- (1) No member shall attempt to do anything in breach of the regulations of the Society.
- (2) No member shall knowingly aid or abet any breach of the regulations.
- (3) No member shall knowingly broadcast or publish any material produced in breach of the regulations, or permit to be broadcast or published any material he knows has been produced in breach of the regulations.
- (4) A member who does anything in breach of this section shall be punished in the same manner as though they had committed the original breach.

COMPLAINTS

2. Complaints

- (1) Any person (a complainant) may make a complaint about the actions of a member.
- (2) A complaint may only be made in relation to anything said or done by a member in the course of a Society activity.
- (3) A complaint must be made in writing and must be sent to asm@aberstudentmedia.com.
- (4) The complainant must be notified of the receipt of the complaint within two working days, and must be notified of the process to be followed.

3. Complaints: adjudication

- (1) The Secretary shall notify anyone mentioned in the complaint, and shall invite them to respond to the complaint.
- (2) The Standards Committee shall meet within one week of the receipt of the complaint and shall rule on the complaint.
- (3) The Committee may add members as defendants to a complaint.
- (4) The Committee must consider every complaint and must hear such evidence as to them appears necessary to reach a judgement on the matter.
- (5) The Committee must make their decision by a two-thirds majority.
- (6) The Committee may:
 - (a) reject the complaint:
 - (i) on the grounds that it was not validly made,
 - (ii) on the grounds that the act alleged to have been done was not in fact done, or
 - (iii) on the grounds that the act done did not constitute a breach of the regulations;
 - (b) uphold the complaint, or

(c) hold that the complaint is not proven.

(7) The Committee must inform the complainant and the defendant of their decision as soon as reasonably practicable.

4. Outcome

(1) If the Committee upholds a complaint, they may commence disciplinary proceedings against the member or members in question.

(2) The Committee shall publish the facts of every complaint and the outcome of the proceedings, including any decision reached imposed, but no such publication shall include the name of any complainant or defendant.

DISCIPLINARY PROCEEDINGS

5. Disciplinary proceedings

(1) A member of the Senior Committee may commence disciplinary proceedings against a member of the Society.

(2) Disciplinary proceedings may only be commenced in relation to something alleged to have been done in breach of the regulations of the Society.

6. Disciplinary proceedings: adjudication

(1) The Secretary shall notify the defendant, and shall invite them to respond to the charge.

(2) The Standards Committee shall meet within one week of the commencement of the proceedings and shall rule on the charge.

(3) The Committee may add members as defendants to a charge.

(4) The Committee must consider every charge and must hear such evidence as to them appears necessary to reach a judgement on the matter.

(5) The Committee must make their decision by a two-thirds majority.

(6) The Committee may:

(a) reject the charge and acquit the member:

(i) on the grounds that the charge was not validly made,

(ii) on the grounds that the act alleged to have been done was not in fact done, or

(iii) on the grounds that the act done did not constitute a breach of the regulations;

(b) uphold the charge and find the member guilty, or

(c) hold that the charge is not proven.

(7) The Committee must inform the defendant of their decision as soon as reasonably practicable.

7. Punishment

(1) If the Committee find a member guilty, they shall impose such punishment as is provided for the offence in question.

(2) Where the punishment imposed is expulsion from the Society, that punishment shall not have effect until approved by a motion at a General Meeting of the Society.

(3) The Committee shall publish the facts of every charge and the outcome of the proceedings, including the punishment imposed, but no such publication shall include the name of any defendant.

APPEALS

8. Appeals: making

- (1) A complainant or defendant to a complaint or charge may appeal a decision of the Committee.
- (2) An appeal against a decision of the Committee shall be heard by the Student Media Executive of Aberystwyth University Students' Union, but no person who has previously sat in adjudication on that matter may sit in appeal on the matter as part of the Student Media Executive.

9. Appeals: adjudication

- (1) The Executive shall meet within one week of the receipt of the appeal and shall rule on the appeal.
- (2) The Executive must consider every appeal and must hear such evidence as to them appears necessary to reach a judgement on the matter.
- (3) The Executive must make their decision by a two-thirds majority.
- (4) The Executive may:
 - (a) reject the complaint or charge:
 - (i) on the grounds that it was not validly made,
 - (ii) on the grounds that the act alleged to have been done was not in fact done, or
 - (iii) in the case of a charge, on the grounds that the act done did not constitute a breach of the regulations;
 - (b) uphold the complaint or charge, or
 - (c) hold that the complaint or charge is not proven.
- (5) The Executive must inform the complainant and the defendant of their decision as soon as reasonably practicable.

10. Appeals: punishment

- (1) The Executive may, in any case in which they consider an appeal against a charge, direct that any punishment shall be varied or annulled.
- (2) Where the punishment imposed is expulsion from the Society, that punishment shall not have effect until approved by a motion at a General Meeting of the Society.
- (3) The Executive shall publish the facts of every appeal and the outcome of the appeal, including any punishment imposed, but no such publication shall include the names of the complainant or of any defendant to the complaint or charge.

MISCELLANEOUS

11. Interpretation

- (1) The following provisions shall have effect for the purposes of the interpretation of the regulations of the Society.
- (2) A member does something in the course of a Society activity if he does that thing:
 - (a) as part of a broadcast of material for use by the Society,
 - (b) in a room that is in the use of the Society,
 - (c) whilst wearing an item of Society clothing which is readily identifiable as such,
 - (d) whilst using Society equipment, or
 - (e) otherwise in the name of the Society;

or in any circumstances that would cause a reasonable person to believe that the act or omission occurred in the course of a Society activity.

- (3) A reference to a broadcast or broadcasting includes a reference to making a recording for broadcast, or any other recording made on the Society's equipment.

- (4) A reference to a senior manager means a reference to:
- (a) the Chair,
 - (b) the Editor of The Courier,
 - (c) the Station Manager of Bay Radio,
 - (d) the Bay TV Manager,
 - (e) the Online Editor, or
 - (f) the secretary of ASM.

Regulation 2: Code of Conduct

Made under section 4 of the Constitution of Aberystwyth Student Media Society.

GENERAL

1. Broadcasts

- (1) No member shall, as part of any broadcast:
- (a) use any offensive language, or
 - (b) do or say anything designed to cause harassment, alarm or distress, or anything which a reasonable person would expect to cause harassment, alarm or distress.
- (2) No member shall broadcast whilst under the influence of alcohol or any other drug.

Punishment: First offence	Written warning
Second offence	Suspension
Third offence	Expulsion

2. Equipment

- (1) No member shall misuse any Society facilities.
- (2) In this section:
- (a) "facilities" includes equipment, rooms or other space, or any privilege afforded to that member by virtue of his membership of the Society.
 - (b) "misuse" means to do anything with Society facilities that a reasonable person would know is dangerous, improper, abusive or unlawful, or anything otherwise prohibited by a member of the Committee.

Punishment: First offence	Written warning
Second offence	Suspension
Third offence	Expulsion

3. Behaviour: general

- (1) No member shall bring the Society into disrepute.
- (2) No member shall misrepresent themselves in the course of a Society activity.
- (3) No member shall cause or allow to be broadcast or published, in the course of a Society activity, any information that they know to be untrue or misleading (or any information as to which they are reckless as to whether it is so). But this shall not prevent the broadcast or publication of content of a satirical nature so long as it is clearly and regularly identified as such.
- (4) No member shall persistently do anything in breach of the provisions of any policy of the Society.
- (5) No member shall, in the course of a Society activity, do anything that would constitute a breach of the laws of England and Wales, or the Rules and Regulations of Aberystwyth University, or the Constitution, Bye-laws and Regulations of the Students' Union.

4. Conflicts of interest

- (1) No member shall be involved in reporting a matter in which he has a conflict of interest.
 - (2) A person has a conflict of interest if he has an interest in a matter which he is involved in reporting, including:
 - (a) an employee, officer or volunteer of any organisation involved in reporting on any matter directly involving his functions at that organisation.
 - (b) a person involved in reporting on any matter occurring in the immediate vicinity of his place of residence or likely to have a direct effect on that place of residence.
- “Involved” means participating by means of producing editorialised content or exercising editorial control over any content.

5. Editorial responsibility

- (1) This section applies where a member can prove that an act was carried out (or an omission occurred) with the permission (whether general or specific) of a senior manager (see regulation 1).
- (2) Where it is proved that this section applies:
 - (a) that member shall not be liable for a breach of the regulations, and
 - (b) that senior manager shall instead be liable in any proceedings.

6. Exemptions

- (1) The Standards Committee may, from time to time, exempt a member from the provisions of these regulations as they see fit.
- (2) But no such exemption shall be granted unless the Committee are satisfied that it is necessary in the interests of conducting research into a story, article or item for broadcast or publication, and that the purposes for which the exemption is to be granted would be frustrated were it not for that exemption.

Regulation 3: Finance

Made under section 4 of the Constitution of Aberystwyth Student Media Society.

GENERAL

1. Control

(1) No person shall authorise or purport to authorise any expenditure by the Society otherwise than in accordance with this regulation.

Punishment: First offence	Written warning
Second offence	Suspension
Third offence	Expulsion

2. Authorisation of expenditure

(1) No expenditure by the Society shall be authorised except by:

- (a) the Committee of the Society, or
- (b) in such circumstances where a senior manager considers it expedient to authorise that expenditure immediately, that senior manager.

(2) Expenditure may only be authorised if it is:

- (a) necessary,
- (b) not prohibited, and
- (c) in pursuance of, or incidental to, the Society's mission (within the meaning of section 1 of the Constitution).

(3) The following expenditure is prohibited:

- (a) alcohol (except as a prize in a competition in which members of the Society are prohibited from entering, or as an award or gift to a person who is not a member of the Society),
- (b) clothing (except where the Society buys and sells such clothing to a member of the Society without making a profit), or
- (c) accommodation.

3. Restrictions on the authorisation of expenditure

(1) No person shall authorise any expenditure in any circumstances in which he will directly benefit (whether financially or otherwise) from that expenditure in a private capacity.

4. Recording of expenditure

(1) Every authorisation of expenditure shall be made in writing, and where the Treasurer is not present, he shall be notified of the authorisation as soon as is reasonably possible.

(2) The Treasurer shall record every authorisation in a suitable format and every authorisation shall be made available to every member of the Society upon demand.

5. Deposits of cash

(1) A person receiving any cash for or on behalf of the Society must give it to the Treasurer as soon as is reasonably practicable.

(2) Where the Treasurer receives any cash for or on behalf of the Society, he must:

(a) make a record of the receipt, and

(b) deposit such cash with the Finance Office of the Students' Union;
as soon as is reasonably practicable.

(3) A person receiving any cash for or on behalf of the Society must not make a payment for or on behalf of the Society using all or part of that cash.

(4) A person who does any act or omission in breach of this section commits a separate breach for every day such an act or omission continues.

Regulation 4:

Working practices in Bay Radio

Made under section 4 of the Constitution of Aberystwyth Student Media Society.

CONTENT

1. Playing songs

- (1) Presenters and producers are responsible for playing all songs during their scheduled time slot, including play listed songs if they are in a 'prime time' slot.
- (2) Presenters and producers must not play any song, or variation of a song within 3 hours of that song's last broadcast.
- (3) Presenters and producers must not play more than 3 songs by the same artist in any 2 hour period without prior notification to both the Music Manager and Station Manager.

2. Playing songs: prime time shows

- (1) A prime time show is any show broadcast between 9am and 5pm on a week day.
- (2) 2 hour prime time shows must play at least 5 songs from playlist A, 5 songs from playlist B and 1 song from the Welsh playlist.
- (3) 1 hour prime time shows must play at least 2 songs from playlist A, 2 songs from playlist B and 1 song from the Welsh playlist.

3. Shows

- (1) Every show must have a presenter and a producer at all times.
- (2) A problem or breakage must be reported to the studio manager or station manager as soon as is reasonably practicable.
- (3) No member shall:
 - (a) remove any equipment,
 - (b) change the layout of the studio,
 - (c) adjust any equipment;

without the prior permission of the Studio Manager.

- (4) Shows must follow any instructions given by a member of the committee.
- (5) A presenter or a producer must inform the Programme Manager if they cannot attend their scheduled time slot. If this time slot is between 11am and 3pm, notification must be given at least 24 hours in advance.

4. Responsibilities of producers

- (1) Producers are responsible for entering the correct information into the Producer Log system. This information includes:
 - (a) show start time and end time,
 - (b) presenter and producer, and
 - (c) the required information about every song broadcast.
- (2) Every song broadcast must be logged into the system, with the exception of instrumental beds.
- (3) Producers must delete all messages from the Producer Log before finishing their show.

5. Responsibilities of presenters

(1) Presenters are responsible for:

- (a) ensuring that the overall quality of output remains high throughout the show,
- (b) ensuring that output is in accordance with Regulation 2 (Code of Conduct), and
- (c) ensuring continuation of broadcast after their show has finished.

6. Guests

(1) A guest may only appear on a show a maximum of three times.

(2) Presenters and producers are responsible for the behaviour of guests at all times during broadcast.

(3) "Guest" means a person who is not a paid-up member of Aberystwyth Student Media.

CONTENT

7. Food and drink in the Studio

(1) Presenters and producers are responsible for the general cleanliness and tidiness of the studio during their hours of broadcast.

(2) All rubbish must be placed in the bin.

(3) All drinks taken into the studio must have lids.

8. After a show

(1) At the end of their show, presenters and producers must:

- (a) ensure that the window is locked and closed,
- (b) ensure all wireless headphones are switched off and plugged in to charge,
- (c) ensure that all lights, monitors, CD players and speaker are switched off, and
- (d) ensure that the door is locked when leaving the studio.

9. Breaches of these regulations

(1) Breaches of these regulations are punishable as follows:

Punishment: First offence	Written warning
Second offence	Suspension
Third offence	Expulsion

Regulation 5: AUSU elections

Made under section 4 of the Constitution of Aberystwyth Student Media Society.

1. Production of content: principles

- (1) ASM will not express comment or criticism or offer opinion about any candidate in an election from the close of nominations until such time as the result of the election has been published.
- (2) ASM will not disseminate false information by distortion, selection or misrepresentation of any candidate.
- (3) ASM will only publish and broadcast facts about candidates which are in the interest of the electorate.
- (4) ASM must make every practicable effort to ensure that ASM's coverage of elections allows every candidate for an election an equal amount of coverage, and that no candidate is disadvantaged by the nature or timing of particular coverage of that or another candidate.

2. "Elections participants" and "election-related content": definition

- (1) A person is an elections participant if he is:
 - (a) a candidate in an election, or
 - (b) part of a campaign team for a candidate in an election.
- (2) A candidate is an elections participant from the time they submit a nomination form until the announcement of the results of that election.
- (3) A member of a campaign team is an elections participant from the time the candidate on whose behalf they are campaigning submits a nomination form until the announcement of the results of that election.
- (4) A person does not cease to be an elections participant by virtue of his withdrawal from the election (or in the case of a person who is part of a campaign team for a candidate, the withdrawal of that candidate).
- (5) "Elections-related content" means:
 - (a) a matter relating wholly or partially to the Students' Union or University, or
 - (b) a matter relating wholly or partially to an election, a candidate in an election or a question or matter debated by candidates in that election.

ELECTIONS EDITOR

3. Elections Editor: appointment

- (1) As soon as possible after the close of nominations in an election, the Committee shall appoint a committee member to be the Elections Editor.
- (2) A person may not be appointed as Elections Editor if they are a candidate in that election, or if they are part of a campaign team for a candidate in that election.

4. Elections Editor: role

- (1) The Elections Editor shall be in charge of election-related content.

(2) The decision of the Elections Editor on election-related content shall supersede any decision made by any other member of ASM.

(3) Any decision made by the Elections Editor on election-related content may be appealed to the Returning Officer of that election, who may uphold or quash that decision.

CONFLICTS OF INTEREST

5. Production of content: involvement of elections participants

(1) An elections participant must not be involved in the production of any election-related content.

(2) "Involved" means participating by means of producing editorialised content or exercising editorial control over any content.

6. Use of space, equipment and facilities

(1) An elections participant must not use any space, facilities or equipment provided by ASM.

(2) An elections participant must not wear any clothing provided by ASM in the course of a campaign.

(3) An elections participant must not seek to imply the approval or disapproval of ASM of any election participant.

COMMITTEE MEMBERS

7. Committee members

(1) A person who is both an elections participant and a committee member shall not do anything in the course of his duties as a committee member whilst he remains an elections participant.

8. Exceptions

(1) This regulation shall not prevent a person from:

(a) taking any action in an emergency where:

(i) the action cannot readily be taken by another committee member, and

(ii) the purposes for taking the action would otherwise be frustrated.

(b) taking any action which the Elections Editor is satisfied does not constitute a participation in elections-related content.

(c) being the subject of elections-related content produced by ASM, where that content is approved by the Elections Editor.

PUNISHMENT

9. Referral to Returning Officer

(1) Any breach or suspected breach of these regulations shall immediately be notified to the Returning Officer appointed for the elections. They shall have the power to adjudicate on any breach, as though the breach were an electoral offence within the meaning of the Bye-laws of the Students' Union, and accordingly impose such punishment as they see fit.

GENERAL

10. Interpretation

(1) In these regulations:

(a) “election” means any election for an office at Aberystwyth University Students’ Union, or as a Course Representative at Aberystwyth University, and where more than one election is run at any time includes every such election so run.

(b) “Elections participant” and “election-related content” have the meanings given by section 2.